

Building Committee

Purpose: To be responsible for regular maintenance and repair of the Church building.

To accomplish this purpose, the Building Committee shall:

- Be formed as a committee, with a chairperson and multiple committee members.
- Hold regularly scheduled meetings.
- Prepare and present a proposed budget to the Finance Committee for approval each fiscal year.
- Prepare and present a written annual report to the congregation.

The Building Committee will perform the following functions for the membership of the congregation:

- Maintain a schedule of preventive maintenance.
- Purchase or cause to be purchased supplies as needed and maintain a supply inventory.
- Be familiar with and repair existing physical plant as needed.
- Organize storage rooms.
- Initiate contracts for services and oversee performance of same, with board approval.

Date Approved:

Date Previously Approved: September 11, 2013