

## **Committee on Ministry**

The purpose of the Committee on Ministry is:

- To assess and support the effectiveness and health of the ministries of the congregation. Ministries means everything the congregation does to live its mission – celebrating and reflecting together, providing quality religious education, affirming our UU identity, working toward the common good, and creating and sustaining a diverse and loving community.

To accomplish this purpose the Committee on Ministry shall:

- Be formed as a committee composed of three lay members. The members shall serve for staggered terms of three years. Each term may be renewed once. Each year the Minister and the president shall agree on a nominee for committee membership to present to the Board of Trustees for approval. The newly selected member will serve as chair elect, the second-year member will serve as chair, and the third-year member will serve as past chair.
- Hold regularly scheduled meetings with the Minister.
- Prepare and present a proposed budget to the Finance Committee for approval each fiscal year.
- Prepare and submit a monthly report to the Board and an annual report to the congregation.

The Committee on Ministry will:

- Educate itself about the qualities of healthy congregations.
- Maintain open communication with the Minister concerning the Minister's personal and professional needs.
- Maintain open communication with the congregation concerning Church relationships, and assist with resolving conflicts as delineated in the "Disruptive or Inappropriate Behavior Policy" and "Sexual Harassment Policy and Procedure."
- Monitor congregational life and health, conduct periodic assessment of the total Church ministry, and perform an evaluation of the Minister every other year, alternating with the Board of Trustees.
- Submit evaluations to the UUA Ministerial Fellowship Committee (MFC) as needed.
- Provide input into the Minister's plans for continuing education and other professional development.

Previous Date Approved: December 10, 2014

Latest Date Approved: September 11, 2024