

**Board Minutes: Status: Approved**  
**First Unitarian Church, South Bend**  
**October 13, 2021**

Present: Anne Mannix, Gail DeSomer, Ken Chambers, Ruth Regan, Rev. Chip Roush, Kay Azar, Catherine Lundergan, Kay Azar

Guests: Peg Faulmann, Dan and Lois Holm

The meeting was called to order at 7:00 p.m. by president Anne Mannix.

**I. Introduction**

- A. Chalice Lighting
- B. Check-in
- C. Covenant
- D. Approval of Minutes from the Regular Board Meeting on September 8, 2021 and the Special Board Meeting on September 16, 2021 .  
Catherine moves to accept the minutes of both the regular and special board minutes. Gail seconds. Both are accepted as written.
- E. Set Agenda

**II. Reports**

- A. Minister
  - Sabbatical Plan: Ken moves to accept sabbatical plan for Jan. 8 – Feb. 7, 22. Gail seconds the motion. Motion passes.
  - Perpetual Calendar: tabled
- B. President
  - Discussion of the Location of Church Services (See attached emails)  
Dan and Lois sent an email to the Board for discussion. Anne would like to see Zoom services start in the Church for 25 people via reservation, vaccine cards and masks. We would not have coffee hour and the expectation that folks would leave the building and chat outside if desired. Is Chip willing to preach from in the building but the tech isn't up and running then. We would like to have Chip back once the dark fiber is up and running. The camera and mike are in place but not the band width to broadcast. Kay proposes a lottery if more than 25 family units reserve vs. first come, first serve with overflow being given first chance the following week. Require vaccine card? Children if they are masked? The motion is made the sanctuary be opened up on Sunday mornings to watch the service on Zoom for 25 family units, priority for those with reservations, masks and vaccinations required for those eligible, as an interim step to reopening. Gathering indoors after the service will be not be allowed. Catherine seconds. Motion passes. People will be able to enter the building through the front door and leave via the side door of the sanctuary. People will be able to meet outdoors after the service.
- C. Treasurer: We have a 9K\$ surplus due to increased pledge collection and decreased costs.

D. Committee Reports: Auction discussion

Rev. Chip- we can make policy for the church building but we can't make policy for peoples' homes. Anne-If we are in line with community norms, the church is not likely to be sued. Suggest people offer dinners to 10 or fewer peoples including a caveat that the date might change if community transmission increases. A motion is made allow people to offer in home events their discretion with the caveat that the date may be changed if community infections increase. Ken seconds. Motion passes.

**III. Goals & Progress**

- 1) *Begin planning for multi-platform services.*  
Waiting on equipment
- 2) *Coordinate the development of a cohesive plan to improve services to children and families.*  
See Becky's report
- 3) *Communicate with church members and build connections.*  
Membership and Care committees working to some extent. Gail has no way to contact guests unless she knows them. Ken says she can get into small group with a guest by asking tech person
- 4) *Initiate and support a church-wide mission and vision planning process.*  
Becky talking to Mark Bernstein about this.

**IV. Other Business**

- A. Special collection for CROP walk to honor Dale Gibson. This needs to be as soon as possible. Will do a week from Sunday, Oct. 24th
- B. Special collection for Ambroise to get his family here will be requested in the near future. The expectation is that Michael Coppedge and Ambroise will let us know how the money is to be spent. Peace and Social Justice Committee will decide on the timing of the collection.
- C. Concern about lighting around the church for improved safety. Lights at the back door are motion activated and not always working right. Lights are on timers and are being shut off too early. We really need to know where there are lights, are they working and do we need more, especially on the east side.

**V. Adjournment at 8:35 pm.**

**Next Board of Trustees Meeting:** [November 10,2021](#)

Respectfully Submitted by Kay Azar