

Board of Trustees, First Unitarian Church, South Bend
Finance Meeting Minutes, April 28, 2021

Present: Gail deSomer, Howard Berberick, Melanie Smith-Guillaume, Bert Dodds, Kay Azar, Rev. Chip, Elena Wake Absent: Becky Lindstrom, Anne Mannix

Budget Meeting called to order at 7:13 p.

- I. Elena presents the updated budget
 - A. Bottom line, expect a \$15000 deficit with new numbers related to salary
 - B. If forecast holds, we could have a surplus for this year's budget
 - C. Unrestricted savings account of \$45,000 as of April, and includes PPP
 - D. Confirmed pledges at \$146K, and still may get a few more pledges from core members

- II. At meeting, it's likely to be asked what the current actual April numbers are
 - A. Raises, because we were nowhere near the recommendations from UUA
 - B. There is no raise for RE coordinator because his salary already meets UUA recommendations
 - C. May need to breakout internet cost; now in line item with phone, and does need to be separate so people know. Can't yet figure what it will be with new needs for technology.
 - D. Cleaning needs to be in budget, even if we are able to do it ourselves
 - E. Gail moves to approve the budget presented by Elena with updates for April. Kay seconds the motion. Budget approved

III. Slate of Nominations

A. Board of Trustees

Officers

Vice President: Ken Chambers

Treasurer: Catherine Lundergan

Trustees

Two-year Term: Darlene Catello

Two-year Term: Ruth Regan

B. Endowment Committee

Three-year Term: Jerry Brooks

(Chuck Leone continuing for 2 years and Marilyn Shaul continuing for one year)

C. 2021-2022 Nominating Committee

Chair, One-year Term: Melanie Smith-Guillaume (outgoing Board President)

Alternate (One-Year Term): Nominations from the floor

(Kathy Platt continuing for one year, not sure about Susan Van Fleit. Melanie will talk to Susan to inquire about what she wants to do.)

D. Howard moves to accept the slate of officers with the exception of Nominating Committee alternate. Gail seconds the motion. Motion passes.

IV. Volunteer of the Year

A. Care Committee and Helpers, name Co-Chairs

B. Kay moves to nominate the Care Committee and Helpers, naming the Co-chairs, Mary Hagen and Lois Holm. Gail seconds the motion. Motion passes.

Meeting adjourned at 8:12 p.m., Submitted by Kay Azar