

Building Aesthetics Policy
First Unitarian Church, South Bend
Approved May 13 2015

We want to maintain an aesthetically pleasing appearance, particularly in the foyer, sanctuary, halls and conference room. We also want to protect painted dry wall, wood surfaces and textured paint on the chases. Therefore, the following procedure has been approved.

1. For posted materials there are bulletin boards on the south side of the chase across from the minister's office. There are bulletin boards for RE on the north side of the north chase next to the RE hallway. There are also bulletin boards across from the workroom. In order to post any materials, you need the approval of the RE Director for RE materials, or the minister or the president of the Board for other items.
2. Materials that are overlapping, damaged, dated, or not approved will be removed from bulletin boards.
3. Decorations may be put on window glass, art rails, bulletin boards, brick surfaces and tables. Suction cups and tape may be used on window glass. Items may be hung from the art rails. Nothing may be attached to painted wall surfaces or doors.
4. Decorations will be removed by those responsible for the event in a timely manner.

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