

**APPROVED BOARD MINUTES — FIRST UNITARIAN CHURCH, SOUTH BEND, IN
October 9, 2019**

The meeting was called to order by President, Ron Robinson, at 6:30.

Present: Rev. Chip Roush, Ron Robinson, Elena Wake, Melanie Smith-Guillaume, Howard Berberick, Anne Mannix, Bert Dodds, and Suzanne Waller by phone.

Absent: none

Guests: Peg Faulmann

Note that motions are underlined

****Items for consideration in the next month's agenda are double-starred.**

****I. Pre-Meeting Discussion of Creating Futures that Matter Today, Facilitating Change through Shared Vision, by Anna Pool and Marjorie Parker.** The Board is exploring how to lead the process of creating a vision/mission statement for the congregation. Discussion lasted until 7:25 and will be taken up again next month at 6:30.

II. Board of Trustees Meeting 7:25

i. Chalice Lighting

ii. Check-in

iii. Covenant

iv. Set Agenda — Report from Endowment Committee

— **New Business D. Homework assignment— Reread Strategic Plan to see how we can incorporate it or be inspired by it in working on the Visioning Process.**

v. Reports

A. Minister — See New Business C for discussion

B. Coordinator of RE — reviewed

C. President — none

D. Vice-President — none

E. Treasurer — Elena reported that the new mortgage will kick in on October 29th. She also pointed out that income is behind the budget. That is partially because there was a pledge reduction.

F. Secretary — See New Business A for discussion

G. Stewardship — RE may be making something in lieu of Gingerbears for the Christmas fundraiser.

Grounds — Chip reported that the sand which was delivered has been worked into the earth on the north side of the building.

Marketing — Suzanne asked if there could be money for a banner and a "tent" with our name and logo to make us more visible. Chip said that there was still money in the Invisible Church funds. Suzanne made a motion and Bert seconded that the Board approve an expenditure of not more than \$300 for a banner and "tent" from the Invisible Church fund. Passed unanimously.

Endowment — Suzanne reported from minutes that the Endowment Committee is focusing on managing unused funds from grants, informing grantees of term limits on use of funds and drafting an application form to request an extension on time to use funds.