

Board of Trustees Minutes  
First Unitarian Church of South Bend  
10 January 2018

**Present:** Rev. Chip Roush, Chuck Leone, Elena Wake, Florence Klecka, Janet Bogar, Wendy Lohman. **Absent:** Susan Siemers, Eli Williams, Melanie Smith-Guillaume

Meeting was called to order at 6:34 p.m., followed by Chalice Lighting, Check-in, and reciting of the Covenant.

Janet B. moved to approve last meeting's minutes, Wendy L. seconded. Approved.

Reports were received from officers and committees.

Old Business

1. AED: nothing new to report. Janet B. suggested that greeters and sound board people be trained, as they are most likely to be present on any given Sunday.
2. Resource Review Meeting: it is set for 1/14/18 after church, from the Endowment, Finance, and Stewardship Committees, and the Board. A light lunch will be provided. No child care has been set up yet; Diana Mendelsohn will be asked. The Endowment Committee would like a small amount to be put aside annually toward the mortgage principal, so the sooner this is discussed, the better.
3. Picture Directory: Gail DeSomer and Kathy Platt have weighed in, and agree that it is not worth doing this professionally, since people can send in their own pictures. It was suggested that once we figure out how people can post their own pics next to their names in the directory, help could be offered during potluck(s) after church.
4. Building Committee: Jean DeWinter and Roger Birdsell are the new co-chairs.
5. Committee on Ministry: Chip's annual review will be moved up because of his sabbatical.
6. Board mini-retreat: Tabled until next month.
7. Perpetual calendar: The March 1<sup>st</sup> deadline should be added, for Endowment grant proposals.
8. Partner Church Research: This arrangement does not have specific financial commitments, but it does involve quite a bit of time and personnel, and would require a committee. Chip will ask for any interest in the congregation.
9. PayPal button: Since PayPal itself seems to be the sticking-point, Chip will look into an alternative payment service.

New Business

1. Per Gail DeSomer's research, the official membership tally is 113, a slight increase from 2016.
2. Copier: It works now, but since it took so long to get parts to fix it, Chuck L. will look into planning financially for the copier's replacement, including determining what its natural lifespan should be.
3. Diana Mendelsohn has requested \$100 to pay for her attendance at a regional UU women's conference. Per Susan Siemer's suggestion, Florence K. moved to allocate \$100 from the Women's Group Fund (a non-operating fund) for Diana Mendelsohn to attend the UU Women and Religion Winter Spirit Conference. Elena W. seconded, and motion passed.

4. February's BOT meeting will fall on Valentine's Day. Should it be moved? After discussion, it was decided that we will bring snacks and spread the love.
5. League of Women Voters Citizen's Guide: Janet Bogar moved that the church once again sponsor an ad in the annual LWV guide, with \$150 from the Invisible Church fund, a non-operating fund. Wendy L. seconded, and motion passed. Chip will see to it.

Other:

1. Chuck L. reported that the office ceiling leak, reported by Kathy Vetter earlier in the day, has stopped; it was probably an ice dam.
2. Florence K. reminded everyone of the upcoming Board lasagne dinner, on Feb. 3, and will be emailing everyone the week before about their duties. Chip offered to help Eli W. with wine and coffee.

Meeting was adjourned at 7:37 p.m.

Respectfully submitted by  
Florence Klecka