

**First Unitarian Church of South Bend  
Special Congregational Meeting  
August 29, 2010**

**1. Call to Order**

Meeting was called to order at 11:45 a.m. by our president Don Wheeler. It was determined there was a quorum (list of members present on file).

**2. Presentation and Discussion of Resolution One**

Alice Bentley presented the first resolution which reads: At such time as it becomes possible and desirable for the Board of Trustees to enter into a lease agreement to rent office and meeting space for the remainder of the 2010-2011 church fiscal year, the budget approved for the year shall be amended upon recommendation of the Finance Committee to accommodate the move to a new location in the following ways:

1. A new expense line shall be created to cover “rental fee.”
2. All unexpended funds in the following expense lines shall be included in the budgeted

figure for “rental fee”:

- a. line 220—cleaning services
- b. line 230—building supplies
- c. line 240—building maintenance committee
- d. line 241—pest control
- e. line 245—grounds committee
- f. line 310—gas
- g. line 320—electric
- h. line 340—water and trash

Portions of the funds budgeted for insurance and payroll expense shall also be included in the new line for “rental fee”. Richard Wallace asked if every line being deleted was going to be covered under our lease agreement. Don answered yes. Tamara Ciszczon asked if we had a recycling plan in place for the new building. The question was handed to Chuck Leone who responded that there is no language in the current lease which specifically covers recycling but he believes that to be a part of the LEED certification standards. Gary Metzler has some more specific questions about the first line and would like more details about the lease with GSMS. Don explained that we would have an informal discussion following the meeting. Roger Birdsell moved to accept the second resolution as written. Bette Asplund seconded the vote. The vote was called. **Resolution One passed unanimously with one abstention.**

**3. Presentation and Discussion of Resolution Two**

Alice Bentley presented the second resolution which reads : At a special meeting held in December 2007, the congregation approved a portion of the Tudor bequest to be used for improvements to church property located at 101 E. North Shore Drive, at the Board of Trustees discretion. In the event that the church removes to another location, either rented or purchased, the Board is hereby authorized to use the remainder of the funds so designated (for Building Stewardship) to meet expenses required by moving to and enhancing such new location or locations. .” Dave Wistreich asked what the Balance of this fund is at this time. Alice responded with \$30,017.00. Bob Asplund reminded the congregation that it was not

Bev's request to departmentalize the funds but rather the congregation that decided to do this. Lynn McDonald asked if there was a budget for all of our expected expenses for the move. Bob Cope moved to accept the resolution at written. Kay Azar seconded the motion. After thorough discussion a vote was called. **Resolution Two** passed unanimously with two abstentions.

Rich Wallace moved to adjourn which was seconded by Bob Asplund. The meeting was adjourned at 12:20 p.m.